

City of St. Louis Treasurer's Office



Request for Proposals

Parking Facilities Garage Striping

Proposals due no later than 3:00 pm, September 28, 2016

1) Opening Statement

The City of St. Louis Treasurer's Office ("Office") is seeking the services of a licensed striping/painting business (Vendor) to provide striping and painting for the properties, owned by the Office. The selected Vendor will be expected to perform services in accordance with the Scope of Work and in accordance with the requirements of the solicitation.

The Parking Facilities consist of:

The Kiel Parking Garage, located at 1515 Clark Street. There is approximately 70,528 square feet ("SF")* of parking per level in the Kiel Garage with a total levels of (6) six levels. There are approximately 1,031 parking spaces of which, 20 parking spaces are disabled parking.

Justice Parking Garage, located at 1117 Clark Street. There is approximately 25,498 SF of parking per level in the Justice Garage with a total of (8) eight levels. There are approximately 510 parking spaces of which, 11 parking spaces are disabled parking.

Cupples Parking Garage, located at 421 S 10th Street. There is approximately 38,500 SF of parking per level in the Cupples Garage with a total of (7) seven levels. There are approximately 838 parking spaces of which, 19 parking spaces are disabled parking.

Central Downtown Parking Garage, located at 707 Pine Street. There is approximately 27,600 sf of parking per level in the Central Downtown Parking Garage with a total of (10) ten levels. There are approximately 755 parking spaces of which, 16 parking spaces are disabled parking.

Argyle Parking Garage, located at 225 North Euclid. There is approximately 38,000 sf of parking per level in the Argyle Parking Garage with a total of (4) four levels. There are approximately 457 parking spaces of which, 9 parking spaces are disabled parking.

Nine North Garage, located at 9 North Euclid. There is approximately 22,808 sf of parking per level in the Nine North Garage with a total of (3) three levels. There are approximately 183 public parking spaces of which, 6 public parking spaces are disabled parking.

***Note: The Square Footage may not be exact**

2) Scope of Services

a) Striping Parking Facilities

Vendor will to provide new paint and striping over all existing striping at all facilities. This includes:

1. All regular and disabled parking spaces; and
2. All ingress and egress markers (including directional arrows); and
3. Color to match existing (White or Safety Yellow); and
4. All existing hatched areas to be painted at all facilities listed.

Schedule for striping work to be done after regular business hours and/or non-event nights. Schedule for work to be submitted for review and approval. Vendor should also be aware that all facilities may not be able to be done concurrently.

3) Qualification Requirements and Proposal Format

The responses to the RFP shall be limited to 20 pages (10 pages if both sides of the page are utilized). Pictures and photo examples of equipment shall not count towards the page limit. Responses should include the following information:

1. A summary of the proposal;
2. The history and company profile of the vendor(s);
3. A summary of recent (past three years) striping completed by the vendor(s);
4. The Scope of Services/Installation Schedule
5. Three references for striping completed by the vendor; and
6. Point of contact for sales and maintenance issues.

The following are the key criteria that will be used to evaluate the proposals:

Topic	Number of Points
Pricing	30
Quality of Equipment	25
References	10
Warranty and Services	25
MBE/WBE participation	10
Total	100

4) Schedule

The following is a listing of key proposal and project milestones:

RFP Release	September 7, 2016
Onsite Walkthrough meeting-City Hall 10:00 AM	September 16, 2016
Vendors to Submit Questions	September 20, 2016
City Response to Questions	September 22, 2016
Proposals due	September 28, 2016
Selection Announced	October 3, 2016

*Vendors are invited for a voluntary walkthrough to see the parking facilities on September 16, 2016 at 10 a.m. If your organization is interested in participating please RSVP to Connie Ali at AliC@stlouis-mo.gov no later than 5 p.m. on September 15, 2016.

5) Proposal Due Date and Location

RFP submittals are due no later than **3:00 PM on September 28, 2016** at the following location:

**Treasurer's Office, City of St. Louis
1200 Market Street, Room 220
St. Louis, MO 63103**

Late proposals may not be accepted and the envelope must be marked referencing the project: **Proposal for Parking Facilities Garage Striping**. Proposers must supply three (3) hard copies of the proposal and one (1) electronic copy as a PDF file on a USB flash drive.

Public access to Proposals shall be governed by the relevant provisions of the Freedom of Information Act, State of Missouri Sunshine Law (RsMO 610.021), and regulations adopted pursuant thereto.

6) Department Contact / Requests for Clarification

Prospective responders may direct questions **in writing only** to:

Carl Phillips

Parking Administrator

Email: phillipsca@stlouis-mo.gov

Fax: 314-622-4246

All questions are due no later than September 20, 2016. Questions will be answered in writing by September 22, 2016 and will be sent to all proposers and will be posted on our website at <http://www.stlouis-mo.gov/government/departments/treasurer/>. The department contact person is the only individual who can be contacted about the project by proposers before proposals are submitted. The department contact cannot vary the terms of the RFP.